



**2023-2024**

# **Orangeview Junior High School Student/Parent Handbook**



3715 W. Orange Avenue  
Anaheim, CA 92804

# Principal's Message

As the proud principal of Orangeview Junior High School, I am excited to welcome all of our Panthers to the 2023-24 school year. We are delighted to have you and your student join our school community, where we strive to create a nurturing and supportive environment for all students.

We believe that every student deserves a positive and inclusive learning experience. We are committed to fostering an atmosphere where students can grow academically, socially, and emotionally. Our dedicated team of teachers and staff work tirelessly to ensure that each student receives the individualized attention and guidance they need to reach their full potential.

We understand that the transition to junior high can be both exciting and challenging for students and families alike. Rest assured that we are here to support you every step of the way. Our school offers a range of resources and programs designed to support our community. From academic support and a robust junior high athletic program to counseling services and parent involvement opportunities, we strive to create a well-rounded educational experience for your student.

Orangeview will challenge our students both academically and socially through UNLIMITED opportunities on campus. We offer a variety of honors and advanced programs such as AVID and are proud to have been the first junior high school PUENTE program in Southern California. Our intramural sports teams are competitive and award winning. Because of our Panthers tenacity in Civic Education, Orangeview was awarded the Civic Learning Award of Merit, as well as awarded the prestigious 2020 California Democracy School distinction. Our focus is to foster students to be Life Ready!

When our students finish their two years here at Orangeview, our amazing staff is committed to ensuring that students have been equipped with the skills associated with the 5 Cs and CPSF. Students are expected to demonstrate and practice these skills by **Collaborating** and **Communicating** during instruction, **Critical Thinking** and being **Creative**, as well as promoting **Character** and **Compassion** both on and off campus.

We strongly believe in the power of collaboration between parents, students, and educators. We encourage you to be actively involved in your child's education and to maintain open lines of communication with us. We are fortunate to be a Community School for the 2nd year and look forward to providing a greater role of supporting our community and students through this grant.

With warm regards and PRIDE,

*Bindi Crawford*

Principal, Orangeview Junior High School

# Important Numbers and Dates

## FREQUENTLY CALLED TELEPHONE NUMBERS

Main Office.....	714-220 - 4205
Attendance Office.....	714-220 - 4206
Community Center.....	714-220 - 3000

## DATES TO REMEMBER FOR 2023-2024

August 9, 2023.....	First day of school
September 12, 2023.....	Back to School Night
October 6, 2023.....	End of First Quarter – Minimum day
December 22, 2023.....	End of First Semester- Minimum day
March 15, 2024.....	End of Third Quarter – Minimum day
March 20, 2023.....	Open House
May 23, 2024.....	End of 2 <sup>nd</sup> Semester-Minimum day
May 23, 2024.....	...Last day of School

## HOLIDAYS AND VACATION DAYS (NON-STUDENT DAYS)

September 4, 2023.....	Labor Day (Holiday)
October 9, 2023.....	Staff Development Day – Non-Student day
November 10, 2023.....	Veteran’s Day (Holiday)
November 20 – 24, 2023.....	Thanksgiving Break
December 25, 2023 – January 5, 2024.....	Winter Break
January 15, 2024.....	Martin Luther King (Holiday)
January 26, 2024.....	Staff Development Day – Non-Student day
February 12, 2024.....	Lincoln’s Birthday (Holiday)
February 19, 2024.....	President’s Day (Holiday)
March 25 – 29, 2024.....	Spring Break

# Registration for 2023-2024

Dear Students, Parents, or Guardians,

Welcome to the 2023-2024 school year. We at Orangeview JHS are planning another excellent year for students and staff. Your enrollment for the 2023-2024 school year will depend on your completion of the necessary registration forms. Please go to <https://orangeview.auhsd.us> for more information on what you'll need in order to complete the registration process. **Course Selection was completed in February however students will have further opportunities to select courses if they did not do so.**

**FIRST DAY OF SCHOOL: AUGUST 9<sup>TH</sup>, 2023 – START TIME 8:00 A.M.**

## Step 1- Aeries Online Data Confirmation- OPEN NOW!



**Aeries Portal**

Starting May 2023, parents can start Step 2: Online Data Confirmation, you **MUST** have an Aeries PARENT PORTAL account. If you do not have an account, you can create one with your personal email by going to our website <https://orangeview.auhsd.us> and click on the Parent menu and select the Aeries Parent Portal icon. Begin completing the Aeries data confirmation process. Make sure that all of the sections are completed.

If you have any password questions, email [passwords@auhsd.us](mailto:passwords@auhsd.us)

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### NEW STUDENTS TO AUHSD

Any new students to Anaheim Union High School District must enroll in Aeries Air before completing Steps 2 & 3. Please go to: <https://aeriesair.auhsd.us/air/> and complete the steps.

## Step 2- Immunization Requirements



These immunization requirements apply to new admissions for all grades. Please view: [Immunization Requirements K-12](#)

If any of these immunizations were not given to your child because of medical reasons, please bring us a medical exemption form issued using the CAIR-Medical Exemption website by your child's doctor (MD or DO licensed in California). \* View: [CAIR-Medical Exemption Instructions](#)

Immunizations	Details
Diphtheria, Tetanus, and Pertussis (DTap, DTP, Tdap, or Td) – 5 doses	4 Doses OK if one was given on or after 4 <sup>th</sup> birthday. 3 doses OK if one was given on or after 7 <sup>th</sup> birthday.
Tdap booster	Required for all 7th-12th grade students
Polio (OPV or IPV) – 4 doses	3 doses OK if one was given on or after 4 <sup>th</sup> birthday
Hepatitis B	3 doses
Measles, Mumps, and Rubella (MMR) – 2 doses	First Vaccine given on or after 1 <sup>st</sup> birthday
Varicella (Chickenpox) – 2 doses	First Vaccine given on or after 1 <sup>st</sup> birthday) Having a history of Varicella disease does not meet the requirements.*

## Step 3- Registration Events on campus- July-August

In order to participate in the in person registration, data confirmation should be completed in advance. If families need help, we can assist you that day or prior to that day in our main office.



Grade	Day/Date	STUDENTS	TIME
7th	7/31 (Monday)	Last Names: A-L	8:00am-10:30am
		Last Names: M-Z	12:30pm-3:00pm
8th	8/1 (Tuesday)	Last Names: A-L	8:00am-10:30am
		Last Names: M-Z	12:30pm-3:00pm
Make-up (both 7th & 8th)	8/2 (Wednesday)	All students	8:00am -12:00pm

## School Items Available During Registration

Item	Cost
PE Uniforms	
Shirts	\$10
Shorts	\$10
PE Locks	\$6
Yearbook	\$25 During Registration \$30 After 1st Quarter \$35 After 3rd Quarter
Student Agenda Planner	\$5 donation requested
PTSA	\$10
Panther Pride Gear	Prices TBD

## Step 4- Important Links



You will be asked during the registration process to verify that you have read the school's policy pages and annual notifications.

**SCHOOL POLICY PAGES**

<https://orangeview.auhsd.us> – under Student and Scroll Down to Policies

**ANNUAL NOTIFICATIONS**

<https://auhsd.us/District/Department/14207-ANAHEIM-UHSD/80493-Notification-to-Parents-Guardians.html>



## Orangeview Junior High School

### P.R.I.D.E

	<i><b>Behavior Expectations</b></i>
<b>P</b> reparation (Be Ready)	<ul style="list-style-type: none"> <li>● Be on time</li> <li>● Bring all necessary materials daily</li> <li>● Come with a positive attitude</li> </ul>
<b>R</b> esponsibility (Do Your Part)	<ul style="list-style-type: none"> <li>● Complete all assignments on time</li> <li>● Take responsibility for your own actions</li> <li>● Ask questions when you need help</li> </ul>
<b>I</b> ntegrity (Do What is Right)	<ul style="list-style-type: none"> <li>● Always be respectful</li> <li>● Do the right thing even when no one is looking</li> <li>● Make good choices</li> </ul>
<b>D</b> etermination Never Give Up	<ul style="list-style-type: none"> <li>● Believe in yourself</li> <li>● Learn from your mistakes</li> <li>● Be willing to work hard</li> </ul>
<b>E</b> ngagement (Be Involved)	<ul style="list-style-type: none"> <li>● Be an active learner</li> <li>● Collaborate when others</li> <li>● Participate in school activities</li> </ul>

# Attendance & Tardy Policy

Parents, your student matters! Together we can help them be successful in school! It all begins with having regular school attendance. Showing up to school each day is the beginning to their success. Please familiar yourself with the school's absence and tardy policy below.

## ABSENCES

Section 48205 of the California Education Code lists eight valid reasons for students to miss school. The reasons are listed under the attendance policy, page 24.

State Education code defines a habitual truant as any student who misses more than three days (unexcused/unverified). Students who are habitual truants WILL BE referred to the School Attendance Review Board for consideration by the District Attorney.

Illnesses up to three days may be verified by the parent.

Please schedule all doctor and dental appointments before or after school. If this is not possible, please make sure that your student attends as much of the school day as possible.

- It is the parent/guardian's responsibility to call the school to report the student absent.
- If a student is absent from school, the parent/guardian will be notified by an automated telephone call each day.
- If the parent/guardian did not call in the absence, a note must be sent with the student to school the day the student returns with the reason for the absence.
- All absences MUST be cleared within 48 hours or an unexcused absence will be marked.
- If a parent/guardian plans for a student to be absent for **more than 5 days**, please contact the office in advance of the absence so accommodations can be made.
- **SART** Meetings will be held with parents and students for students who are absent for over 10 days.

### PROCEDURE FOLLOWING AN ABSENCE:

Student must bring in a note from the parent/guardian or doctor within 24 hours to the attendance office or the parent must call 714-220-4206

## TARDINESS

### TARDINESS IS UNACCEPTABLE.

Arriving on time is a critical life skill and on time, attendance is expected. Orangeview JHS Tardy Policy is strictly enforced. With each tardy there are increasing consequences.

- The teacher may assign consequences for being tardy.
- Teachers will contact parents when tardies are starting to affect the student's grade.
- As a reminder, Orangeview JHS will continue its No Go List for special events.
- Students accumulate hours based on tardiness/lateness, period trancies and overall attendance percentage.

# Community Schools

## RESOURCES FOR OUR STUDENTS AND FAMILIES

Orangeview Junior High School is proud to be a Community School

### The four pillars of Community Schools:

1. **Integrated Student Supports**
2. **Enriched and expanded learning opportunities**
3. **Family and community engagement**
4. **Collaborative leadership and practices**

We have a designated Community Center to serve our community. The Community Center is staffed by our Community School Coordinator and our Family and Community Engagement Specialist (FACES). Our Community Center is located on our campus in room 1. Here you can find information on community resources and other information as follows:

- Parent Involvement Opportunities (meetings, training, workshops, volunteering, etc.)
- Aeries Parent Portal assistance
- Hosts monthly parent events such as Coffee with the Principal, Parent Learning Walks, ELAC. and more.

**Center Hours:** Open Monday – Friday 7:30am-4:00pm

**Contact number:** (714) 220 – 3000

**Community School Coordinator:** Elvia Preciado [preciado\\_e@auhsd.us](mailto:preciado_e@auhsd.us)

**FACES:** Lidia Puente [puente\\_l@auhsd.us](mailto:puente_l@auhsd.us)



# Orangeview Junior High Policies

Please note that administration reserves the right to update/change policies at any time based upon school needs. Please refer to the School Agenda Planner and/or school website for the most up-to-date information.

## ACADEMIC ATTIRE/DRESS CODE

The purpose of the Orangeview Junior High School dress code is to promote school safety, school pride and academic success. The dress code is based upon Anaheim Union High School District Board Policy 8603 and will not detract from or interfere with the educational environment, instructional program, general morale, or image of the school. All dress must be modest, neat, clean and consistent with legal provisions. Students shall be dressed and groomed in a manner that reflects cleanliness, good taste and decency.

<b>Pants</b> <b>Shorts</b> <b>Skirts</b> <b>Capris</b>	<ul style="list-style-type: none"> <li>● Must fit at the waist and be worn at the waist.</li> <li>● Undergarments and/or underwear may not be visible at any time.</li> <li>● Sagging or oversized pants are not allowed.</li> <li>● Any rips or tears in the pants must be below midthigh or students must have leggings or shorts underneath.</li> <li>● Shorts and skirt length must be an appropriate length and should be higher than mid thigh.</li> <li>● Leggings must not be opaque or see through.</li> </ul>
<b>Shirts</b>	<ul style="list-style-type: none"> <li>● Shirts must fit appropriately and shoulders must be covered at all times.</li> <li>● Shoulderless, tube/halter tops, and clothes exposing the waist or midriff are not allowed.</li> <li>● Clothing may not expose the waist or midriff when standing, sitting or reaching.</li> <li>● Undergarments and/or underwear may not be visible at any time. Straps must be two inches wide.</li> </ul> <p><i>No oversized shirts or pants or any attire deemed as "gang wear" will be permitted.</i></p>
<b>Headwear</b>	<p>Hoods/Headwear/Beanies/Knit hats are not to be worn on campus unless they are cultural/religious head coverings, medically required, or for approved spirit days.</p>
<b>Shoes</b> <b>Socks</b>	<p>No steel toed or heavy boots, open-toed shoes, including sandals, athletic slides, flip-flops or slippers. Socks may not be worn higher than the bottom half of the calf.</p>

### UNACCEPTABLE Items and Practice:

- All apparel and accessories which are unsafe such as: hoop/spike earrings, spiked/studded accessories, chains including those attached to wallets, belt loops, or worn as necklaces.
- Any clothing or accessory that displays offensive or obscene symbols, signs, slogans or words, degrading any cultural, religious or ethnic values.
- Any items symbolic of gang, or with gang logos or deemed as gang affiliated per Anaheim Police Department.
- Any items containing logos or words promoting/representing alcohol, tobacco, drugs, bigotry, violence, sexual connotations, suicide, death, or represent hate or racism.
- Athletic jerseys or "star" insignia apparel.

\*\*\*\*\*Orangeview Administration reserves the right to adjust the dress code to keep up with inappropriate fashion trends that compromise the learning environment on campus and to make accommodations for ASB and school spirit days.

\*\*\*\*\*Students with dress code violations must change clothing due to dress code infractions may have their clothing confiscated and loaned clothing will be issued. Items not retrieved by the end of each semester will be donated to an appropriate organization.

## ACADEMIC HONESTY & CHEATING POLICY

At Orangeview Junior High School, we value academic integrity and honesty; therefore, we enforce a strict academic honesty and cheating policy. Per district school board policy, students may not copy from others, provide work to others, allow others to copy, tamper with teacher materials, or have or use notes, formulas, or other information in a programmable calculator or other programmable electronic device.

## ACADEMIC RECOVERY CENTER (ARC)

- The purpose of ARC is to provide students with the opportunity to finish incomplete homework assignments, get help, improve their grades and improve levels of proficiency.
- Students that fail to complete their work, do poorly on assessments or waste class time may be sent to ARC from 2:25 pm to 3:30 pm.
- As soon as the student finishes their assignment, they can electronically checkout with a staff member and be released by the ARC supervisor.
- ARC folders are school property. ARC folders may not be taken home for any reason.
- Students must report to the cafeteria when released at 2:25 PM and carry their ARC folders in their hands.
- Parents with registered emails will be notified by email and are welcome to contact the school to see if a student is in ARC or serving detention.

## BICYCLES/SKATEBOARDS/SCOOTERS

Students are welcome to ride a bicycle/skateboard/scooter to and from school if the following expectations are followed:

- According to the law, all students are expected to wear bicycle helmets to and from school.
  - Bicycles/skateboards/scooters must not be ridden on school grounds and must be walked on and off campus.
  - Bicycles/skateboards/scooters must be put inside the bicycle racks and locked up individually. Sharing a lock is not permitted.
  - Bicycle racks are off limits except when parking and picking up bikes/skateboards.
  - A parent pick up of confiscated items will be necessary for students that violate these policies.
- Orangeview Junior High School is not responsible for lost, stolen or damaged property.

## BIRTHDAYS/CELEBRATIONS/HOLIDAYS

Please do not bring flowers, balloons or treats of any kind for students as these items are a distraction on campus and in the classroom. Birthday/Holiday items will not be allowed on campus. All items will be held in the main office and students can pick up the items after school.

## CELL PHONES/ELECTRONIC DEVICES

**Students may not use their cell phones between the hours of 8:00 AM- 2:25 PM.**

All electronic devices (not including school issued chromebooks) of any kind as well as other electronic devices are **not to be used or visible on campus** unless being used for academic purposes with teacher permission, including Air buds/AirPods. All electronic devices should be turned off.

**The school assumes no responsibility for the safety or security of these items. Orangeview personnel will NOT investigate the theft of these items. The Anaheim Union High School District will NOT reimburse for**

**any lost or stolen electronic devices even if they are confiscated.** If a student uses a cell phone or electronic device for any reason during the restricted time, the following rules apply:

The device will be confiscated from the student and brought to the main office.

Electronic Device Violation	Consequences
1st offense	Returned to student after 2:35pm
2nd offense	Returned to student after 2:35pm
3rd and subsequent offenses	Parent pick up required. Parent must be on the contact list to pick up any electronic devices.

## CHEMICAL, WEAPONS AND DANGEROUS OBJECTS

It is our intent to make Orangeview Junior High School a safe place for everyone. Our policies are those of the Anaheim Union High School District as set forth by the Board of Trustees. We will enforce the rules and laws regarding weapons and dangerous items at school.

- Chemicals include items that are flammable such as: nail polish, nail polish remover, body spray, perfume, cologne, hairspray, etc. [Items confiscated will be returned only to parents.]
- Weapons include: Real or fake knives of any size, real or fake guns, and any other dangerous objects (laser pointers, poppers, fireworks, stink bombs, etc.)
- No Glass Containers, such as beverage bottles or cologne bottles, are allowed on campus.

## COUNSELING

It is highly encouraged to see counselors for academic, career, or social emotional support. Students are required to get a hall pass from a staff member to see a counselor or schedule an appointment after school.

## CLOSED CAMPUS

Orangeview Junior High School is a closed campus, and students may not leave the campus until the end of the school day. Students may only leave campus during school hours if they are signed out by a parent, legal guardian, or adult listed on the emergency contact list. ALL visitors must check-in and be cleared by the main or attendance office to be on the school grounds during school hours. All students must leave campus immediately at the end of the school day, unless they are participating in a program or school sponsored event due to supervision purposes.

## DANCES

When attending an Orangeview Junior High School dance, all students must register. Students will agree to act in accordance with the rules and regulations of the school. If the rules and regulations are broken during the dance, the student will be asked to leave without a refund and proper discipline will be assigned by administration. To make the dance appropriate for school and comfortable for everyone, the following dance rules and regulations will be in effect: Orangeview students may not invite outside guests to the dance. ID cards are needed to enter the dance. Students are expected to follow all school policies during dances. Dress code policy will be enforced. No throwing or breaking items during the dance. Backpacks cannot be picked up until the student leaves.

Students who have detention may come to the dance late by an escort. If a student wants to leave the dance early, they must have a note from their parents. Cell phones are to be off and out of sight. Dances start at 2:30 PM and end at 4:00 PM. Students shall not leave campus prior to entering the dance at 2:30pm. Any student who leaves campus prior to the dance, will not be allowed to participate and will forfeit the cost of the ticket. Parents should pick up their children immediately afterwards.

## DRUGS, ALCOHOL, AND TOBACCO

Following AUHSD Board Policy 8706, Orangeview Junior High School recognizes its responsibility to provide reasonable protection to all students from the influences that might encourage students to use chemicals/controlled substances and/or tobacco.

The unlawful use, sale, possession, or furnishing of chemicals/controlled substances and/or tobacco while on school grounds, while going to or coming from school, during the lunch period, whether on or off the campus, and during or while going to or coming from a school-sponsored activity is prohibited.

Illegal Substances include but are not limited to: alcohol, marijuana, tobacco, vapes, fentanyl, amphetamine, prescription medication, over-the-counter medication (Advil, Tylenol, cold medicine, rubs, etc.) other controlled substances and drug paraphernalia.

## FORGOTTEN MATERIALS

It is the students' responsibility to remember their books, lunch, PE clothes and assignments. **In an emergency**, parents may leave items in the main office for students to pick up during a passing period or at lunch. **No deliveries will be made to students during instructional time.**

## FIELD TRIP POLICY

Orangeview offers and encourages students' participation in field trips and follows AUHSD policy 7903.11A. Parents must fill out and return Field Trip permission slips prior to students participating in any field trip.

## GRAFFITI

Students are not permitted to be in possession of permanent markers of any kind to school. **All permanent markers not allowed.** Students may not have graffiti or writing of any kind in or on their folders, backpack, clothing and/or body. Graffiti that is confiscated will be turned in to the Anaheim Police Department.

## GUM

Gum is not allowed on school grounds as it negatively impacts campus cleanliness.

## HARASSMENT/BULLYING/CYBER-BULLYING

**Orangeview JHS supports Board Policy 8701.1 which states that AUHSD is committed to a safe school environment free from bullying, discrimination, harassment, and intimidation consistent with state and federal law.**

- Bullying/Cyber-Bullying and Harassment of any kind is unacceptable. Unwanted behaviors that make a student feel uncomfortable include: Derogatory comments, threats, physical aggression, extortion and social exclusion.
- Bullying is a negative pattern of behavior repeated over time.
- Any harassment which substantially interferes with a student's school performance or creates an intimidating, hostile, or offensive learning environment will not be tolerated.
- The harassment of others based upon sexual, religious, racial, or other themes will not be tolerated. Verbal, physical or cyber-bullying, calling others a name which puts them down, using words which insult another person, touching others in an unacceptable manner, and making comments of a sexual nature are considered harassment.
- If, at any time, a student feels uncomfortable dealing with other students or adults on campus, they are responsible to report concerns to a parent, teacher or administrator, who will assist with concerns. **Report all forms of harassment/bullying/cyber-bullying immediately. Please use the StopIt App for anonymous reports. Students and the community may also report any concerns directly from our school website.**

## HOMEWORK REQUESTS

Students are given the opportunity to make up school work due to excused absences with full credit within reasonable time and arrangements must be made with the teacher(s). Students' assignments are also posted on eKadence. Parents may make a request for homework on the student's third day of absence by calling the attendance office at (714) 220-4206.

## INJURY/ILLNESS

If any injury or illness occurs after a student arrives at school, they are to report to the teacher and then to the health office. Please update any new work phone and cell numbers. In an emergency, we cannot contact parents without correct phone numbers on emergency cards.

## INTRAMURAL SPORTS

A student must hold a 2.0 GPA in order to participate in intramural sports and travel with the teams. This is based upon the previous quarter/semester grade. A list will be sent to the teachers including students who will be attending games during the school day. If a student will not be attending the game due to grades, (D, F), they will be notified by the teacher or the coach. See website for more information:

Quarter 1: Girls Volleyball, Boys Tennis and Flag Football.

Quarter 2: Boys Basketball, Girls Tennis and Girls Soccer

Quarter 3: Boys & Girls Cross Country, Boys Soccer and Girls Basketball

Quarter 4: Boys & Girls Track, Boys Volleyball and Girls Softball

## LIBRARY

Our Panthers are encouraged to visit and check out a book from our collection of over 11,000 books and graphic novels. Students may check out up to three items at a time, for a checkout period of two weeks. Items may be "renewed" twice for another two weeks, if needed. The library also provides access to multiple databases and free online homework help through our partnership with the Anaheim Public Library (i.e., ACES). Come to the library to read, study, work on group projects, and explore ideas. Visit our library website to learn more about all of the helpful online resources your library provides.

All students must have a current Orangeview ID to check-out books from the library. Students may check out a maximum of two library books for a two-week period. After two weeks, they have the option of renewing or returning books. A late fee of \$.10 per day, per item will be charged for books returned after the two-week period. Any lost books must be replaced.

Computers for student use are available in the library. Students using computers in any way that is harmful, destructive or inappropriate will be restricted from further use. Students may only print instructionally related materials that are limited to an appropriate number of pages.

Library Hours: Monday-Friday 7:15 AM to 3:15 PM

## LOST AND FOUND

Each year a large number of items are turned into the office. If they are marked with a student's name, we return them. If there is no identification, they are placed into a lost and found container. Students or family members may come to the office to ask for lost items. **At the end of each quarter, unclaimed items are donated to a charitable organization.**

In keeping with the goal of maintaining an academically focused school in which every student has an opportunity to learn, Orangeview Junior High School has developed a Progressive Discipline Policy which is consistent with the Anaheim Union High School District's Policy of Progressive Discipline.

Our goal is to put in place interventions which successfully modify negative behavior patterns. Therefore, the following interventions are in place to address and support negative behaviors: Verbal/Written Warnings, Administrative Conferences, Parent Contact/Conferences, Referral to Administration, Lunch Detention, After School Detention (2:30-3:00), Parent Shadowing, Behavior Contract, Administrative Behavior Monitoring Sheet, Escort To and From Class, Alternative to Suspensions Program, Administrative Transfer or Expulsion.

**Alternative to Suspensions Program:**

If a student is referred to the Alternative to Suspension Program, they are not allowed on campus or at school-sponsored events. Students are to request homework through the attendance office for the duration of the program. Students' assignments are also posted on eKadence.

Students who have been administratively transferred to another school site are not allowed on campus unless accompanied by his/her parent/guardian. Failure to comply will lead to a trespassing notification.


**After School Detention:**

After school detention is from **2:30 PM to 3:00 PM**. Students must come prepared and bring homework and materials, pen or pencil and work quietly on homework the entire time. Students will need to read if they do not have homework. **Use of cell phones and/or other electronic devices is not permitted.** Verbal and non-verbal communication with others is not permitted. Students will NOT be admitted if they are late.

# Create Aeries Parent Portal Account


## CREATING A NEW AERIES ACCOUNT

If you do not already have a Parent Portal Account it is very easy to create however you will also need an active email address to create your Aeries Portal Account. **You will first need to obtain the Student ID, Telephone and VPC code from your school site.** To create a new Parent Portal account visit <https://aeriesconnect.auhsd.us/auconnect> . The following Login screen will display. Click on **Create New Account**.



The image shows the Aeries Student Information System login screen. At the top right, there is a language dropdown menu set to "English". The Aeries logo is prominently displayed in the center, with the text "Aeries Student Information System" below it. A white input field is present, followed by a red "NEXT" button. At the bottom, there are links for "Forgot Password?" and "Create New Account".

**Step 1** - select Parent for **Account Type**. Click **Next**.



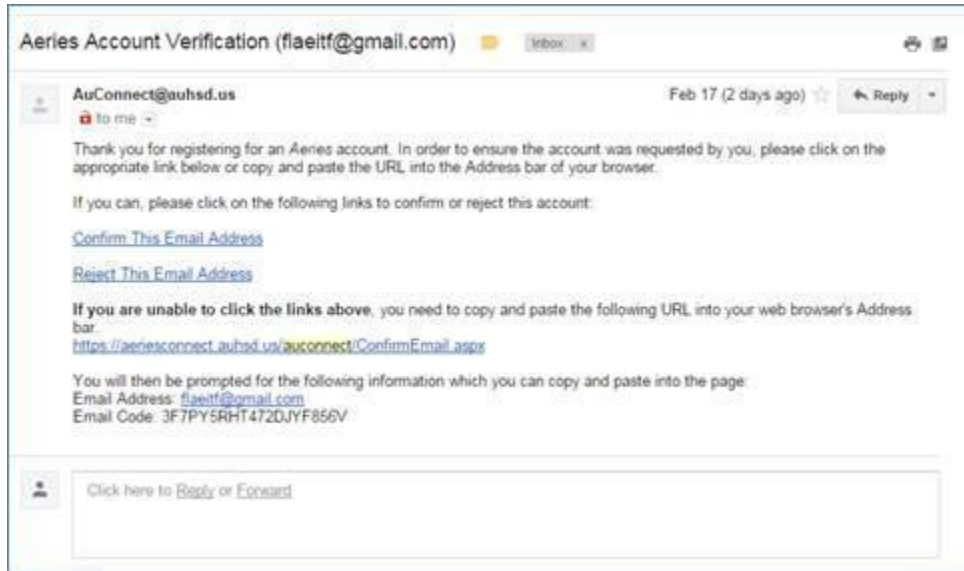
The image shows the "Step 1 Account Type - Student or Parent/Guardian" screen. It features two radio button options: "Parent" (which is selected) and "Student". Below the options are "Previous" and "Next" buttons.

**Step 2** - enter a valid email address and password. Click **Next**.

**Step 3** - check your email for an **Aeries Account Verification**. Click on **Confirm this Email Address**.



The image shows the "Step 2 Account Information" screen. It prompts the user to "Please Enter The Following Information About Yourself". The form includes fields for "Email Address" (filled with "fiaetf@gmail.com"), "Verify Email Address" (filled with "fiaetf@gmail.com"), "Password" (masked with "\*\*\*\*\*"), and "ReType Password" (masked with "\*\*\*\*\*"). A red-bordered box at the bottom contains the following text: "A verification email will be sent to your email address from: **AuConnect@auhsd.us** Before continuing, Please add this email address to your 'contacts' or 'safe senders' list to ensure you receive this email." Below the box are "Previous" and "Next" buttons.



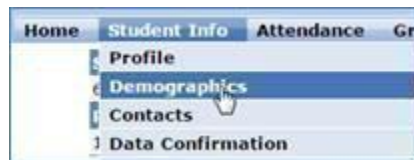
A message will display. Return to **Login Page** and **Login to Aeries Parent Portal**.



**Step 4** - enter your Students Permanent ID, Home Telephone number and Verification code. This information can be obtained from the Registrar at your school site. Click **Next**.

A web form titled "Step 1 Student Verification". It asks the user to "Please Enter The Following Information About Your Student". The fields are: "Student Permanent ID Number: 1014079", "Student Home Telephone Number: (888) 324-5363", and "Verification Code: 4w348ttmw8". There are "Previous" and "Next" buttons at the bottom.

You should then be able to access the Student Information that is available.





# Health Office

New students will not be admitted or enrolled unless a written immunization record, provided by a health care provider or the health department, is presented at the time of enrollment and immunizations are up-to-date. Students may be conditionally admitted and enrolled if missing doses of required vaccines are not yet due. Students who are in foster care, experiencing homelessness, migrant, military family, or who have an Individual Education Plan (IEP) are to be granted Conditional Admission and enrolled immediately, regardless of the availability of immunization records or whether or not immunizations are up to date or complete.

## HEALTH OFFICE

The health office provides basic first aid for injuries and illnesses during the school day. However, it is recommended that you follow up with your physician when advised by school staff. In the case of a life-threatening event, Emergency Medical Services (911) will be called, and you will be notified immediately. Please make sure all phone numbers of emergency people to contact are up to date in case your student becomes ill or injured and we cannot reach the Parent/Caregiver. Students should not leave campus without proper authorization. Cell phones should not be used outside of the health office to contact parents.

## ILLNESS

PLEASE KEEP YOUR STUDENT HOME IF: he/she has a fever  $\geq$  100 degrees F, vomiting, diarrhea, or an unexplained rash the night before or the morning of school. Your student can return to school when they have been fever free for 24 hours without the use of fever reducing medication. If your student becomes seriously ill or has a contagious illness, you must provide the school with a doctor's note to return.

A student returning to school with sutures (stitches, staples), ace bandage (elastic bandage, slings), casts, splints, crutches, cane, walker, knee walker/knee scooter, or a wheelchair must have a licensed California health care provider's written permission to attend school that includes any recommendations and/or restrictions related to physical activity, mobility, and safety. All equipment must be supplied by the parent(s)/guardian(s).

## MEDICATIONS:

Medication should be taken at home with parent supervision whenever possible. **Prescriptive and non-prescriptive medication may be taken at school only under supervision of school personnel.** Under California Law, a medication form which includes dosage instructions must be completed by the parent and the physician before medication can be administered at school. These forms are available in the health office.

California Education Code Section 49423 provides that any student who is required to take, during the regular school day, medication (prescribed or over-the-counter) may be assisted by the credentialed school nurse or other designated school personnel if the school district annually receives:

- A written statement from an authorized health care provider licensed by the State of California to prescribe medications detailing the name, method, amount, and time schedules by which such medication is to be taken; and
- A written statement from the parent/guardian of the student indicating the desire that the school district assist the student in the matters set forth in the health care provider's statement;
- Whenever possible, it is preferable for licensed healthcare providers to establish a medication schedule that will eliminate or minimize the necessity for a student to take medication during school hours. Parent(s)/guardian(s) are urged to ask their licensed health care providers to consider such an arrangement.
- Written authorizations must be renewed annually or whenever there is a new written authorization from the licensed health care provider. The authorization is valid one calendar year from the date of the licensed health care provider's signature.
- Parent/guardian generated changes or modifications to the medication administration directions are not acceptable or acted upon unless such changes are received from the licensed health care provider in writing.
- The parent/guardian has a right to rescind their consent for administration of medication at school any time. The parent must submit a written statement and the school nurse will notify the health care provider.

Students may carry and self-administer certain medications (e.g., inhaled asthma medication or auto-injectable epinephrine medication) if the school district receives the appropriate documentation. This includes:

- A written statement from the authorized health care provider detailing the name of medication, method, amount, and time schedules by which the medication is to be taken, and confirming that the student is able to self-administer the medication; and
- A written statement from the parent/guardian of the student consenting to the self-administration, providing release for the credentialed school nurse or other health care personnel to consult with the health care provider of the student regarding any questions that may arise with regard to the medication, and releasing the school district and school personnel from liability in the case of adverse reaction;
- Completion of Student Contract for Self-Administration/Self Carry of Medication During School Hours signed by the student and the credentialed school nurse.
- Education Code Section 49414, as amended by Senate Bill 1266 (SB 1266), requires school districts, county offices of education, and charter schools to provide emergency epinephrine auto-injectors to school nurses and trained personnel who have volunteered, and authorizes school nurses and trained personnel to use epinephrine auto-injectors to provide emergency medical aid to individuals who are suffering, or reasonably believed to be suffering, from an anaphylactic reaction (severe allergic reaction).

## Immunization Requirements

### STUDENTS ADMITTED AT TK/K-12 NEED:

These immunization requirements apply to new admissions for all grades. Please view: [Immunization Requirements K-12](#). If any of these immunizations were not given to your child because of medical reasons, please bring us a medical exemption form issued using the CAIR-Medical Exemption website by your child's doctor (MD or DO licensed in California). \* View: [CAIR-Medical Exemption Instructions](#)

Immunizations	Details
Diphtheria, Tetanus, and Pertussis (DTap, DTP, Tdap, or Td) – 5 doses	4 Doses OK if one was given on or after 4 <sup>th</sup> birthday. 3 doses OK if one was given on or after 7 <sup>th</sup> birthday.
Tdap booster	Required for all 7th-12th grade students
Polio (OPV or IPV) – 4 doses	3 doses OK if one was given on or after 4 <sup>th</sup> birthday
Hepatitis B	3 doses
Measles, Mumps, and Rubella (MMR) – 2 doses	First Vaccine given on or after 1 <sup>st</sup> birthday
Varicella (Chickenpox) – 2 doses	First Vaccine given on or after 1 <sup>st</sup> birthday) Having a history of Varicella disease does not meet the requirements.*

# McKinney-Vento

## HOMELESS EDUCATION ACT

If your family is in a temporary or inadequate living situation due to a loss of housing, your child might be eligible for certain educational rights and services under the McKinney-Vento Homeless Education Act.

Eligibility for McKinney-Vento Services if your family lives

- In a shelter,
- In a motel or campground due to the lack of an alternative adequate accommodation,
- In a car, park, abandoned building, or bus or train station, or
- Doubled-up with other people due to loss of housing or economic hardship

If any of the above applies, then your child might be able to receive help through a federal law called the McKinney-Vento Act.

Your McKinney-Vento eligible children have the right to

- Receive a free, appropriate public education
- Enroll in school immediately, even if lacking documents normally required for enrollment.
- Enroll in school and attend classes while the school gathers needed documents.
- Enroll in the local school; or continue attending their school of origin (the school they attended when permanently housed or the school in which they were last enrolled), if that is your preference.
- Receive transportation to and from the school of origin, if you request this.
- Receive educational services comparable to those provided to other students, according to your children's needs.

\*If the school district believes that the school you select is not in the best interest of your children, then the district must provide you with a written explanation of its position and inform you of your right to appeal its decision.

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### HAVE QUESTIONS OR NEED ASSISTANCE? CALL THE MCKINNEY-VENTO LIAISON

Dr. Adela Cruz, LCSW, PPSC; Coordinator, School Mental Health  
McKinney-Vento (Homelessness)/ Foster Youth  
Email: [cruz\\_ad@auhsd.us](mailto:cruz_ad@auhsd.us) Office: 714-999-7734

# Annual Notifications

## MODEL NOTIFICATION OF RIGHTS FOR ELEMENTARY AND SECONDARY SCHOOLS

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records maintained by the school. These rights transfer to the eligible student when he/she reaches the age of 18 or attends a school beyond the high school level.

Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

2. The right to request that a school correct the student's education records that the parent or eligible student believes are inaccurate or misleading.

Parents or eligible students who wish to ask the School to correct a record should write to the School principal [or appropriate school official], clearly identify the part of the record they want corrected, and specify why it should be corrected. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing. After the hearing, if the school still decides not to amend the records, the parent or eligible student has the right to place a statement with the records setting forth his/her view about the contested information.

3. Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education records. However, FERPA permits schools to disclose those records, without consent, to the following parties or under the following conditions,:

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date of birth, email address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous public private school attended by the student. However, schools must inform parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. School officials must notify parents and eligible students annually of their rights under FERPA. The actual means of notification is left to the discretion of each school.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-8520

## STATUTORY ATTENDANCE OPTIONS

Prepared by the California Department of Education

### CHOOSING YOUR CHILD'S SCHOOL

#### A Summary of School Attendance Alternatives in California

California law [EC § 48980(h)] requires all school boards to inform each pupil's parents/guardians at the beginning of the school year of the various ways in which they may choose schools for their children to attend other than the ones assigned by school districts. Pupils that attend schools other than those assigned by the districts are referred to as "transfer pupils" throughout this notification. There is one process for choosing a school within the district in which the parents/guardians live (intradistrict transfer), and three separate processes for selecting schools in other districts (interdistrict transfer). The general requirements and limitations of each process are described below.

#### CHOOSING A SCHOOL WITHIN THE DISTRICT IN WHICH PARENTS/GUARDIANS LIVE

The law (EC § 35160.5(b) (1) requires the school board of each district to establish a policy that allows parents/guardians to choose the schools their children will attend, regardless of where the parents/guardians live in the district. The law limits choice within a school district as follows:

- Pupils who live in the attendance area of a school must be given priority to attend that school over pupils who do not live in the school's attendance area.
- In cases in which there are more requests to attend a school than there are openings, the selection process must be "random and unbiased," which generally means pupils must be selected through a lottery process rather than on a first-come, first-served basis. A district cannot use a pupil's academic or athletic performance as a reason to accept or reject a transfer.

- Each district must decide the number of openings at each school which can be filled by transfer pupils. Each district also has the authority to keep appropriate racial and ethnic balances among its schools, meaning that a district can deny a transfer request if it would upset this balance or would leave the district out of compliance with a court-ordered or voluntary desegregation program.
- A district is not required to provide transportation assistance to a pupil that transfers to another school in the district under these provisions.
- If a transfer is denied, a parent/guardian does not have an automatic right to appeal the decision. A district may, however, voluntarily decide to put in place a process for parents/guardians to appeal a decision.

## CHOOSING A SCHOOL OUTSIDE DISTRICT IN WHICH PARENTS/GUARDIANS LIVE

Parents/guardians have four different options for choosing a school outside the district in which they live. The three options are described below:

### 1. Interdistrict Transfers

The law (EC §§46600 through 46607) allows two or more school boards to enter into an agreement, for a term of up to five years, for the transfer of one or more pupils between districts. The agreement must specify the terms and conditions for granting or denying transfers. The district in which the parent/guardian lives may issue an individual permit under the terms of the agreement, or district policy, for transfer and for the applicable period of time. The permit is valid upon endorsement by the district of proposed attendance. The law on interdistrict transfers also provides for the following:

- If either district denies a transfer request, a parent/guardian may appeal that decision to the county board of education. There are specified timelines in the law for filing an appeal and for the county board of education to make a decision.
- No district is required to provide transportation to a pupil who transfers into the district.

### 2. Parental Employment Transfers (Discretionary)

The law (EC §48204(b)) provides that a school district may deem a pupil as having complied with the residency requirements for school attendance if one or both parents/guardians of a pupil are physically employed within the boundaries of the district for a minimum of 10 hours during a school week, or if a pupil lives at their parent/legal guardian's placement of employment outside of the boundaries of their school district of residence for a minimum of 3 days during the school week. A school district is not required to accept a pupil requesting a transfer on this basis, but a pupil may not be rejected on the basis of race, ethnicity, sex, parental income, academic achievement, or any other "arbitrary" consideration. Other provisions of the EC § 48204(b) includes:

- Either the district in which the parent/guardian lives or the district in which the parent/guardian works may prohibit the transfer if it is determined that there would be a negative impact on the district's court-ordered or voluntary desegregation plan.
- The district in which the parent/guardian works may reject a transfer if it determines that the additional cost of educating the pupil would be more than the amount of government funds the district would receive for educating the pupil.

- There are set limits (based on total enrollment) on the net number of pupils that may transfer out of a district in any school year, unless the sending district approves a greater number of transfers.
- There is no required appeal process for a transfer that is denied. However, the district that declines to admit a pupil is encouraged to identify, and communicate in writing to the parent/guardian the specific reasons for denying the transfer.
- Once a pupil is deemed to have complied with the residency requirements for school attendance based on one or both parents or guardians being employed within the boundaries of the district and the pupil is enrolled in a school in a school district whose boundaries include the location where one or both parents of the pupil is employed, the pupil does not have to reapply in the next school year to attend a school within that school district and the district shall allow the pupil to attend school through the 12<sup>th</sup> grade in that district if one or both of the pupil's parents or guardians continues to be employed within the attendance boundaries of the school district, subject to certain conditions.

### 3. Districts of Choice (Discretionary)

The law (EC §§48300 through 48318) allows each school district to become a **"district of choice"** --that is, a district that accepts transfer pupils from outside the district under the terms of a resolution. A school board that decides to become a **"district of choice"** must determine the number of pupils it is willing to accept in this category each year and make sure that the pupils are selected through a "random and unbiased" process, which generally means a lottery process. Pupils may request transfers into a **"district of choice"** by January 1 of the prior school year.. Other provisions include:

- Either the district of choice or the district of residence may deny a transfer if it will negatively affect the racial and ethnic balance of the district, or a court-ordered or voluntary desegregation plan. The district of residency may also limit the total number of pupils transferring out of the district each year to a specified percentage of its total enrollment, depending on the size of the district.
- The district of choice may not prohibit a transfer based on the additional cost of educating the pupil but may prohibit a transfer if it would require the district to create a new program, except that a school district of choice shall not reject the transfer of a special needs pupil and an English learner.
- No pupil who currently attends a school or lives within the attendance area of a school can be forced out of that school to make room for a pupil transferring under these provisions.
- Siblings of pupils already attending school in the **"district of choice"** must be given transfer priority. Children of military personnel may also be given priority.
- A parent/guardian may request transportation assistance within the boundaries of the **"district of choice."** The district may provide transportation only to the extent it already does so.

The above summary of the attendance alternatives available to parents/guardians and their children is intended to provide them with an overview of the laws applying to each alternative. Any

parents/guardians, who are interested in securing more information about these options, districts' policies or procedures, and timelines for applying for transfers, should contact their own school district, or the district they may be thinking about transferring into.

#### 4. Open Enrollment

The law (EC §48350 et seq.) authorizes the parent/guardian of a pupil enrolled in a low-achieving school, as defined, to submit an application for the pupil to attend a school in a school district of enrollment, as defined. Other provisions include:

- An application requesting a transfer must be submitted by the parent of a pupil to the school district of enrollment prior to January 1 of the school year preceding the school year for which the pupil is requesting a transfer. The application deadline does not apply to a request for transfer if the parent is enlisted in the military and was relocated by the military within 90 days prior to submitting the transfer application.
- The application may request enrollment of the pupil in a specific school or program within the school district.
- A pupil may enroll in a school in the school district of enrollment in the school year immediately following the approval of the transfer application.
- A school district of enrollment shall establish a period of time to provide priority enrollment for pupils residing in the school district prior to accepting transfer applications.
- The school district of residence in which the pupil resides or a school district of enrollment to which a pupil has applied to attend may prohibit the transfer of the pupil or limit the number of pupils who transfer if the governing board of the district determines that the transfer would negatively impact a court-ordered or voluntary desegregation plan, the racial and ethnic balance of the district.
- A resident pupil who is enrolled in one of the district's schools shall not be required to submit an application in order to remain enrolled.
- Pupil applying for a transfer shall be assigned priority for approval as follows:
  - a. First priority for the siblings of children who already attend the desired school.
  - b. Second priority for pupils transferring from a program improvement school ranked in decile 1.
  - c. If the number of pupils who request a particular school exceeds the number of spaces available at that school, a lottery shall be conducted in the group priority order identified in (a) and (b), above, until all available spaces are filled.
- Initial applications for transfer to a school within a school district of enrollment shall not be approved if the transfer would require displacement from the desired school of any other pupil who resides within the attendance area of that school or is currently enrolled in that school.
- A pupil approved for a transfer to a school district of enrollment shall be deemed to have fulfilled the residency requirements for school attendance.



## Chapter 2. Compulsory Education Law (Refs & Annos) Article 1. Persons Included

### § 48205. Excused absences; average daily attendance computation

- (a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:
- (1) Due to the pupil's illness.
  - (2) Due to quarantine under the direction of a county or city health officer.
  - (3) For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
  - (4) For the purpose of attending the funeral services of a member of the pupil's immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
  - (5) For the purpose of jury duty in the manner provided for by law.
  - (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child for which the school shall not require a note from a doctor.
  - (7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
  - (8) For the purpose of serving as a member of a precinct board for an election pursuant to **Section 12302 of the Elections Code**.
  - (9) For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in **Section 49701**, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
  - (10) For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.
  - (11) Authorized at the discretion of a school administrator, as described in **subdivision (c) of Section 48260**.
- (b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.
- (c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.
- (d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.
- (e) "Immediate family," as used in this section, means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

## NOTICE OF ALTERNATIVE SCHOOLS

### California Education Code Section 58501

*The following notice must be sent along with the Notification to Parents and Guardians required by EC § 48980. Further, a copy shall be posted in at least two places normally visible to pupils, teachers, and visiting parents in each attendance unit for the entire month of March in each year.*

California state law authorizes all school districts to provide for alternative schools. Section 58500 of the

Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- (b) Recognize that the best learning takes place when the student learns because of his/her desire to learn.
- (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his/her own time to follow his/her own interests. These interests may be conceived by him/her totally and independently or may result in whole or part from a presentation by his/her teachers of choices of learning projects.
- (d) Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- (e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.

## TYPE 2 DIABETES INFORMATION

Pursuant to California *Education Code* Section 49452.7, this type 2 diabetes information is for local educational agencies to provide to parents and guardians of incoming seventh grade students beginning July 1, 2010.

The California Department of Education developed this type 2 diabetes information in collaboration with the California Department of Public Health, American Diabetes Association, California School Nurses Organization, and Children's Hospital of Orange County. Also see available translations of this information.

### Description

Type 2 diabetes is the most common form of diabetes in adults.

Until a few years ago, type 2 diabetes was rare in children, but it is becoming more common, especially for overweight teens.

According to the U.S. Centers for Disease Control and Prevention (CDC), one in three American children born after 2000 will develop type 2 diabetes in his or her lifetime.

Type 2 diabetes affects the way the body is able to use sugar (glucose) for energy. The body turns the carbohydrates in food into glucose, the basic fuel for the body's cells. The pancreas makes insulin, a hormone that moves glucose from the blood to the cells. In type 2 diabetes, the body's cells resist the effects of insulin, and blood glucose levels rise. Over time, glucose reaches dangerously high levels in the blood, which is called hyperglycemia. Hyperglycemia can lead to health problems like heart disease, blindness, and kidney failure.

### Risk Factors Associated with Type 2 Diabetes

It is recommended that students displaying or possibly experiencing the risk factors and warning signs associated with type 2 diabetes be screened (tested) for the disease.

Researchers do not completely understand why some people develop type 2 diabetes and others do not; however, the following risk factors are associated with an increased risk of type 2 diabetes in children:

Being overweight. The single greatest risk factor for type 2 diabetes in children is excess weight. In the U.S., almost one out of every five children is overweight. The chances are more than double that an overweight child will develop diabetes.

Family history of diabetes. Many affected children and youth have at least one parent with diabetes or have a significant family history of the disease.

Inactivity. Being inactive further reduces the body's ability to respond to insulin.

Specific racial/ethnic groups. Native Americans, African Americans, Hispanics/Latinos, or Asian/Pacific Islanders are more prone than other ethnic groups to develop type 2 diabetes.

Puberty. Young people in puberty are more likely to develop type 2 diabetes than younger children, probably because of normal rises in hormone levels that can cause insulin resistance during this stage of rapid growth and physical development.

## **Warning Signs and Symptoms Associated with Type 2 Diabetes**

Warning signs and symptoms of type 2 diabetes in children develop slowly, and initially there may be no symptoms. However, not everyone with insulin resistance or type 2 diabetes develops these warning signs, and not everyone who has these symptoms necessarily has type 2 diabetes.

- Increased hunger, even after eating
- Unexplained weight loss
- Increased thirst, dry mouth, and frequent urination
- Feeling very tired
- Blurred vision
- Slow healing of sores or cuts
- Dark velvety or ridged patches of skin, especially on the back of the neck or under the arms
- Irregular periods, no periods, and/or excess facial and body hair growth in girls
- High blood pressure or abnormal blood fats levels

## **Type 2 Diabetes Prevention Methods and Treatments**

Healthy lifestyle choices can help prevent and treat type 2 diabetes. Even with a family history of diabetes, eating healthy foods in the correct amounts and exercising regularly can help children achieve or maintain a normal weight and normal blood glucose levels.

Eat healthy foods. Make wise food choices. Eat foods low in fat and calories.

Get more physical activity. Increase physical activity to at least 60 minutes every day.

Take medication. If diet and exercise are not enough to control the disease, it may be necessary to treat type 2 diabetes with medication.

The first step in treating type 2 diabetes is to visit a doctor. A doctor can determine if a child is overweight based on the child's age, weight, and height. A doctor can also request tests of a child's blood glucose to see if the child has diabetes or pre-diabetes (a condition which may lead to type 2 diabetes).

## **Types of Diabetes Screening Tests That Are Available**

Glycated hemoglobin (A1C) test. A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.

Random (non-fasting) blood sugar test. A blood sample is taken at a random time. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes. This test must be confirmed with a fasting blood glucose test.

Fasting blood sugar test. A blood sample is taken after an overnight fast. A fasting blood sugar level less than 100 mg/dL is normal. A level of 100 to 125 mg/dL is considered pre-diabetes. A level of 126 mg/dL or higher on two separate tests indicates diabetes.

Oral glucose tolerance test. A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type 2 diabetes in children is a preventable/treatable disease and the guidance provided in this information sheet is intended to raise awareness about this disease. Contact your student's school nurse, school administrator, or health care provider if you have questions.

[Last Reviewed: 6/9/2023](#)

## **Your Child has the Right to a Free Public Education**

- All children in the United States have a Constitutional right to equal access to free public education, regardless of immigration status and regardless of the immigration status of the students' parents or guardians.
- In California:
  - All children have the right to a free public education.
  - All children ages 6 to 18 years must be enrolled in school.
  - All students and staff have the right to attend safe, secure, and peaceful schools.
  - All students have a right to be in a public school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
  - All students have equal opportunity to participate in any program or activity offered by the school, and cannot be discriminated against based on their race, nationality, gender, religion, or immigration status, among other characteristics.

## **Information Required for School Enrollment**

- When enrolling a child, schools must accept a variety of documents from the student's parent or guardian to demonstrate proof of the child's age or residency.
- You never have to provide information about citizenship/immigration status to have your child enrolled in school. Also, you never have to provide a Social Security number to have your child enrolled in school.

## **Confidentiality of Personal Information**

- Federal and state laws protect student education records and personal information. These laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.
- Some schools collect and provide publicly basic student "directory information." If they do, then each year, your child's school district must provide parents/guardians with written notice of the school's directory information policy, and let you know of your option to refuse release of your child's information in the directory.

## **Family Safety Plans if You Are Detained or Deported**

- You have the option to provide your child's school with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for your child in the event you are detained or deported. You have the option to complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for your child.

## **Right to File a Complaint**

- Your child has the right to report a hate crime or file a complaint to the school district if he or she is discriminated against, harassed, intimidated, or bullied on the basis of his or her actual or perceived nationality, ethnicity, or immigration status.

# Earned Income Tax Credit Act

## (EITC) INFORMATION ACT

Based on your annual earnings, you may be eligible to receive the Earned Income Tax Credit from the Federal Government (Federal EITC). The Federal EITC is a refundable federal income tax credit for low-income working individuals and families. The Federal EITC has no effect on certain welfare benefits. In most cases, Federal EITC payments will not be used to determine eligibility for Medicaid, Supplemental Security Income, food stamps, low-income housing, or most Temporary Assistance For Needy Families payments. Even if you do not owe federal taxes, you must file a federal tax return to receive the Federal EITC. Be sure to fill out the Federal EITC form in the Federal Income Tax Return Booklet. For information regarding your eligibility to receive the Federal EITC, including information on how to obtain the Internal Revenue Service (IRS) Notice 797 or any other necessary forms and instructions, contact the IRS by calling 1-800-829-3676 or through its website at [www.irs.gov](http://www.irs.gov).

You may also be eligible to receive the California Earned Income Tax Credit (California EITC) starting with the calendar year 2015 tax year. The California EITC is a refundable state income tax credit for low-income working individuals and families. The California EITC is treated in the same manner as the Federal EITC and generally will not be used to determine eligibility for welfare benefits under California law. To claim the California EITC, even if you do not owe California taxes, you must file a California income tax return and complete and attach the California EITC Form (FTB 3514). For information on the availability of the credit eligibility requirements and how to obtain the necessary California forms and get help filing, contact the Franchise Tax Board at 1-800-852-5711 or through its website at [www.ftb.ca.gov](http://www.ftb.ca.gov).